Ref. No.: ATC/NOT/2023/285   **Date: 17-11-2023**

NOTICE REGARDING SECOND FEE INSTALLMENT REMINDER AND IMPLEMENTATION OF NEW FEE PAYMENT SYSTEM FOR NEWLY ADMITTED STUDENTS

Dear Students and Parents/Guardians,

I trust your studies are progressing well. This is a gentle reminder that the deadline for the second installment of fees is approaching, scheduled for 31-12-2023. Ensuring timely payment of your fees is essential to avoid any penalties or fines.

As part of our commitment to enhancing fee transactions, we have implemented a new payment system effective from 16-11-2023. This updated system replaces the previous one and offers a more user-friendly and convenient process for making payments.

To utilize the new online fee payment system, please follow these steps:

1. Visit the institute's website at https://www.aiet.ac.in/.
2. Click on the 'Login' tab and select 'Existing Students.' Enter your roll number in the username field and use 'Student@123' as the password, then click 'Login'. (Students should collect their roll numbers from their respective Heads of Departments).
3. Upon successful login, change your password immediately for security purposes.
4. Proceed to complete your fee payment through the system.

Please note that there are some students who have not yet paid their first installments. All such students are required to settle their first installments directly at the institute's accounts office immediately. Afterward, proceed to pay the second installment through the new online fee payment system.

Your prompt attention to this matter is greatly appreciated. Should you encounter any difficulties or require assistance, please do not hesitate to reach out to our accounts department.

[Prof. (Dr.) Shafeeq Ahmad]
Director ATC

Copy to:
- ED, VC, AD, and DD for information, please;
- Director AIPR, Principal ADC(LU), Principal ADC(BTC);
- HoD App. Sc., BA, BT, CE, CSE, EE, ME, Pharmacy;
- SWO, AO, CT&P, Asstt. Registrars (Acad./Estb.), AWS, Hostels Wardens, Librarian, SO, SSO;
- Website and all the Notice Boards.